

## MOORSIDE ALLOTMENTS ASSOCIATION

### **MINUTES OF COMMITTEE MEETING HELD ON TUESDAY 6 SEPTEMBER 2022 AT 5.30 VIA ZOOM**

**PRESENT:** Susan Pownall (Chair), Sue Johnson (Sec), Tony Whittle, Rich Littlewood, Frank Lightfoot, Sue Brophy, Nick Coster, Joyce Ozouaki (joined 5.40)

#### **APOLOGIES FOR ABSENCE**

Steven McDonnell, Nicola Francis (Treasurer)

#### **MINUTES OF PREVIOUS COMMITTEE MEETING**

Agreed

#### **MATTERS ARISING**

The Comfrey Project had appointed a new project and recreational adviser, Cal Stewart.

#### **CHAIRMAN'S REPORT**

The City Allotment Competition results were expected shortly from Urban Green. SP and SJ had been in communication with the Freeman and the City Council regarding the change of landlord to the Freeman at the end of September. Following queries from RL, SP confirmed that we had never received a Lease from Urban Green. SJ advised that the last lease was for the three years 2017 to 2020. No further rent would be payable to Urban Green, the last being for the half year April to the end of September 2022. SP also advised that the Freeman had previously confirmed that they would not be responsible for boundary fencing.

#### **SECRETARY'S REPORT.**

There was nothing further to report.

#### **TREASURER'S REPORT**

In her absence, SP commented that it is important that the Committee is in receipt of up to date accounting information.

#### **TRADING HUT MANAGER'S REPORT**

The takings for August amounted to £204.65.

#### **WAITING LIST AND LETTINGS AND INSPECTIONS**

There were no lettings.

Fenham Model had created seven new plots. Requests for plots at Moorside could be referred to Fenham Model. TW had been in touch with some people on the waiting list but they wished to have a plot on Moorside.

Re inspections: FL commented that no work had been carried out on plots 10, 52 or 75 and that the tenant of 57 had put cardboard down with compost on top and planted through. FL commented that plot 20b needed work including hedge trimming. TW advised that the tenants of plot 10 had been on holiday. They would like to have a greenhouse in the future. SB commented that the tenant of 57 had carried out a no dig routine. FL brought up several problems about the Comfrey Project. SP commented that Cal Stewart as noted above is expected to make some changes. NC queried their need of two and a half plots. SP advised that this would be a question to be taken up with the new project adviser. NC also commented that waste heaps impacted on an internal fence had not been moved as previously noted.

FL noted that the tenant of 107b had submitted an application for a greenhouse. The proviso to agreement was an allowance for access to the hedge which would be at the back of the greenhouse. SP would follow up.

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It was agreed that several plots were in need of work. A comprehensive list had been supplied by NC. Several warning letters would be issued.

### **HEALTH AND SAFETY UPDATE**

The front fence of plot 19 required repairs as noted in August. SP would contact the tenant.

### **PLANT SCHEME**

The scheme was now closed for the season

### **COMMUNITY PLOT**

The Open Day was successful with an estimated £200 profit. Final expenditure and income would be advised. This made a full Show Day for 2023 look promising. The next event would be a Bonfire Night on 5<sup>th</sup> November.

### **URBAN GREEN /NAWG MATTERS**

The recently appointed allotment officer was currently not available. The previous allotment officer had been drafted in.

FL had commented that the time for entrants to set up had been reduced. SP advised that Urban Green had been advised.

### **ANY OTHER BUSINESS**

The flower tubs were looking good.

Jean Hannon and Sue Brophy had been doing work on the Bee Garden.

### **DATE OF NEXT MEETING**

The next Committee meeting will be held virtually on Tuesday 4 October 2022 at 5.30 p.m.

The Committee thanked RL for once more facilitating the meeting by ZOOM.

The meeting closed at 18.41 pm

**SJ 1 October 2022**