

## **MOORSIDE ALLOTMENTS ASSOCIATION**

### **NOTES IN LIEU OF MEETING WHICH WOULD HAVE BEEN HELD ON TUESDAY 1 DECEMBER BUT NOT HELD DUE TO COVID-19**

**COMMITTEE MEMBERS:** Susan Pownall Chair, Tony Whittle, Richard Littlewood, Frank Lightfoot, Steven McDonnell, Sue Brophy, Nicola Francis Treasurer, Nick Coster and Sue Johnson, Secretary

**NOTES DATED 11 November 2020** had been distributed to Committee members. No comments were received and therefore these notes were taken as read.

#### **MATTERS ARISING**

None

#### **CHAIRMAN'S REPORT**

The water has been turned off for the winter. The toilets have been cleaned for the final time and locked. All taps drained.

#### **AGM AND PRE-AGM COMMITTEE MEETING**

Until further information becomes available on 16<sup>th</sup> December from the Government on any new rules on the Covid-19 restrictions, it may not be possible to plan the format of the AGM. SP suggests that immediately after this date, the Treasurer and Secretary should look into the various possibilities. Similarly with a committee meeting, bearing in mind there should be two a year and we have only had one. One possibility is to hold a virtual committee meeting. This could be done in January which would be a good time to discuss the AGM, if nothing else. The Treasurer and the Secretary can also pursue possibilities here too with all committee members. SP and TW are already on Zoom if the virtual option is selected. Results to be made available for the next notes.

#### **SECRETARY'S REPORT**

Tidying the outside perimeter is ongoing.

The potting shed on the Less Able Area has a new roof and new safety polycarbonate windows input to replace the previous plain plastic ones which had deteriorated badly at a total cost of £630.00. The potting shed remains the property of the Association.

#### **TREASURER'S REPORT**

There was nothing to report.

#### **TRADING HUT MANAGER'S REPORT**

- November takings were £550. 75.
- SP and shop volunteer Anne Noble have done the stocktake for end of year.
- Fiona Thoburn is working on the end of year figures for the Treasurer.
- Key sales are paraffin, bird food, chutneys, honey and jams.

#### **HEALTH AND SAFETY UPDATE**

There was nothing to report.

#### **WAITING LIST, LETTINGS AND INSPECTIONS**

There are 50 people on the waiting list and no lettings.

## **MOORSIDE ALLOTMENTS ASSOCIATION**

### **NAWG MATTERS**

SP has asked the Allotments Officer to send out any information on 2021 rents/PLI as soon as possible. He has agreed to prioritise this, particularly as so many sites need the information ahead of their AGMs.

### **COMMUNITY PLOT**

There was nothing to report.

### **ANY OTHER BUSINESS**

None

**SJ**

**9 December 2020**