

MOORSIDE ALLOTMENTS ASSOCIATION

MINUTES OF COMMITTEE MEETING HELD ON TUESDAY 7 JULY 2015 AT 5.30 P.M. IN THE NUNSMOOR CENTRE

PRESENT: Sue Pownall (in the Chair), Kryss Gaffney, Sue Brophy, Sue Johnson, Frank Lightfoot, Steve McDonnell and Tony Whittle.

APOLOGIES FOR ABSENCE were received from Nicola Francis.

MINUTES OF PREVIOUS COMMITTEE MEETING held on 10 June 2015 had been distributed to Committee members. The free shelf had been repaired by the Allman brothers. The Allotments Officer would look at trees that needed attention (specifically the cypress tree on plot 61b) in September, at the end of the bird-nesting season.

SECRETARY'S REPORT

Judging for the City Allotment Competition had taken place earlier in the afternoon; the results would be available shortly.

TREASURER'S REPORT

NF was investigating the procedure for changing signatories on the Santander bank account. **SJ** and **SP** would help with banking monies from the Trading Hut and the Plant Scheme.

TRADING HUT MANAGER'S REPORT

SP reported that the volunteer rota was working well. The strimmer had been sent for servicing and on its return, the generator would be serviced. The Allotments Officer was unable to help with training for the association's equipment at present. When the engineer returned the strimmer after its service he would be asked to demonstrate how it should be operated; a new visor was needed for users of the strimmer, which **SP** would purchase. **SM** undertook to put together a synopsis of correct behavior i.e. a health and safety advice sheet for the benefit of users on how to use the association's mechanical and safety equipment to present to the next meeting. **SP** would check the contents of the first aid kit; it was suggested that the kit should be kept in the toilets for use by members but that members should carry their own kits in any case.

WAITING LIST, LETTINGS AND INSPECTION

There were 24 people on the waiting list; no plots had been let during June. The tenant on plot 101a was suffering ill-health and was considering giving up his plot at the end of the year; **SP** would write to him. Marestail on the Comfrey Project plots was causing concern and **SP** would speak to them to discuss the situation. Due to a shortage of keys, the gate is often left open to admit their members; it was suggested that they should use a bell on the gate on the days that they met. The tenant on plot 73b had covered her plot with black plastic to suppress weeds. **SM** had strimmed part of plot 97 since the tenant was experiencing difficulties; **SP** would speak to him. The tenant on plot 83 was thought to be unwell with knee problems; **SP** would ask if he needed any help on his plot.

MOORSIDE WEBSITE

PW had asked for a new team to manage the website; Richard Littlewood (plot 61) had enthusiastically taken over the management of the website and it was now live. Richard was archiving historic minutes to a separate area of the site; he had paid £24 for a new host domain.

BEE GROUP

David Rochester's bees had swarmed but he had managed to recapture them.

NAWG MATTERS

SP had attended the Allotments Forum on 11 June, which proved an informative evening and reasonably well attended by officers but not a great many gardeners from the various sites.

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OTHER SITE GROUPS

Bee Garden group: the garden was looking good.

Newsletter group: work on the newsletter was in progress.

SHOW COMMITTEE

Vouchers would not be offered as prizes since they could only be used by post. Prizes would comprise of a trophy and the prizewinner's card. Cash prizes would be offered in the children's categories. Andrew Moat had suggested that one of the existing trophies should be named, in tribute, after Dave Eason. Members buying raffle tickets at the show would be asked to write their plot number on the back of the ticket; non-members would be asked to write their phone number. Moorside had been invited to attend the Green Wingrove Garden Festival but it was felt that the association did not have the resources to do so.

ANY OTHER BUSINESS

- ◆ **SP** raised the matter of the outstanding paragraphs in the advice to new members section of the Tenancy Agreement, namely, toilets and water (**SP** to provide), wildlife (**SJ** to provide), newsletter (**SP** and **SJ** to provide). The additional paragraphs would be brought to the next meeting.

DATE OF NEXT MEETING

The next Committee meeting will be on Tuesday 4 August 2015 at 5.30 p.m. in the Nunsmoor Centre. There will be a plot inspection at 2.00 p.m.

The meeting closed at 7.00 p.m.

KG

2nd August 2015